

Forward Plan

March - June 2015

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 2 February 2015



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning; policy co-ordination; Fire & Rescue; Trading Standards; equalities; localities; community cohesion</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Lawrie Stratford</p>	<p>Finance</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - April 2015

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
Ref: 2014/178

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Staffing Report - Quarter 3 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 24 February 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280
Ref: 2014/151

Community Risk Management 2015-16 Action Plan

To seek agreement to the final Action Plan following public consultation.

Decision Maker and Target Date: **Cabinet, 24 February 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Fire Officer
Contact: Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206
Ref: 2014/165

Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire

To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.

Decision Maker and Target Date: **Deputy Leader, 23 March 2015**
Reason for amendment (if any) Decision due date for Deputy Leader changed from 19/01/2015 to 23/03/2015. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Fire Officer
Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791
Ref: 2013/156

Cabinet Business Monitoring Report for Quarter 3

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081
Ref: 2014/177

Staffing Report - Quarter 4 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2014/192

Equalities - Annual Update

Cabinet are asked to review and approve this report which provides an update on how the council has delivered on the aims of its Equality Policy in 2014/15.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Alison Finnimore, Senior Policy Officer Tel: (01865) 815214

Ref: 2015/005

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Adult Social Care Policy Framework

To seek approval of the revised policies for Adult Social Care.

Decision Maker and Target Date: **Cabinet, 24 February 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 27/01/2015 to 24/02/2015. Reason: Further work required.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Deputy Director - Joint Commissioning
Contact: Ben Threadgold, Service Manager - Policy & Performance Tel: (01865) 328219

Ref: 2014/157

The Big Plan - Learning Disability Strategy - 2015-2018

To seek approval for the Learning Disability Strategy for 2015-2018.

Decision Maker and Target Date: **Cabinet, 17 March 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 24/02/2015 to 17/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Public consultation via the E-Portal. Stakeholder events.

Report By: Deputy Director - Joint Commissioning

Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577

Ref: 2014/156

Care Home Fees 2015

To seek agreement of the outcome of the review of Care Home Fees effective from April 2015.

Decision Maker and Target Date: **Cabinet, 17 March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Public consultation via OCC web-site. Individual provider meetings.

Report By: Deputy Director - Joint Commissioning

Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Ref: 2014/202

Section 75 Agreement

To seek approval for amendments to the agreement that governs the pooled budget arrangements between health and social care.

Decision Maker and Target Date: **Cabinet, 17 March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Director for Adult Social Services

Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577

Ref: 2015/004

NON-KEY DECISIONS

NIL

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

Proposal to Expand Hook Norton CE Primary School

Whether to approve the expansion of Hook Norton CE Primary School from 1fe to 1.5fe from September 2015.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 February 2015**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/182

NON-KEY DECISIONS

Closure of Communication & Interaction Resource Base at Caldecott Primary School

To seek the approval of the final decision on formal closure of Communication & Interaction Resource Base at Caldecott Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391

Ref: 2014/172

Closure of Communication & Interaction Resource Base at Queensway School, Banbury

To seek the approval of the final decision on formal closure of Communication & Interaction Resource Base at Queensway School, Banbury.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391

Ref: 2014/173

Recommended Sponsor for New Primary School in Banbury at Longford Park

Whether to approve the recommended sponsor to run a new primary school in Banbury.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Expressions of Interest, shortlisting, interviews and presentations

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/109

Proposal to Close West Kidlington Nursery School and Extend the Age Range of West Kidlington Primary School to Effect a "Merger"

Whether to approve the closure of West Kidlington Nursery School in order for it to "merge" with West Kidlington Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/183

Home to School Transport for RAF Benson

To seek approval of the revised arrangements.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Neil Darlington, Admissions & Transport Services Manager Tel: (01865) 815844

Ref: 2015/010

Recommended Preferred Sponsor for the New Primary School at Barton, Oxford

Whether to support the recommended sponsor preferred to run the new primary school in Barton, Oxford.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 20 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Selection process

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/184

Support for Children Looked After and Leaving Care into Employment, Education & Training

To note the strategy.

Decision Maker and Target Date: **Cabinet, 12 May 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902

Ref: 2015/012

School Improvement Business Partnership

To seek agreement of the recommendations for the future delivery of school improvement services for Oxfordshire schools.

Decision Maker and Target Date: **Cabinet, 16 June 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 24/02/2015 to 16/06/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Sue Bainbridge, Schools & Learning Manager Tel: (01865) 328508

Ref: 2014/175

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access

The Archive Service is currently applying for accreditation under The National Archives Accreditation Scheme which is the UK standard for archives. It defines good practice and identifies agreed standards, thereby encouraging development. In order to gain Accreditation, the Service's Forward Plan, and policies for Collections Management & Development; Collection Care & Conservation; and Access must be approved by its governing body. This report seeks that approval.

Decision Maker and Target Date: **Cabinet Member for Cultural & Community Services, 11 May 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Mark Priddey, History Service Manager Tel: (01865) 398205

Ref: 2015/003

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

North West Bicester Exemplar Primary School

To seek endorsement on progress to date and to delegate authority to approve the Stage 2 full Business Case and award of the construction contract to the Director for Environment & Economy together with the Chief Finance Officer.

Decision Maker and Target Date: **Cabinet, 17 March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: Yes - Category 3 - commercially sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Adrian Rowlands, Service Manager - Property & Procurement Tel: (01865) 323678 Ref: 2015/011

Bus Service Subsidies Review

To seek decisions on the future provision of subsidised bus services for which subsidy contracts are due to terminate in May 2015 mainly covering routes in the Vale of White Horse and South Oxfordshire areas, but with one or two others elsewhere.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex 2

Consultations: County Councillors, parish councils, district councillors and other stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867 Ref: 2014/164

Connecting Oxfordshire: Local Transport Plan 2015-2031

To seek approval of the final plan following public consultation.

Decision Maker and Target Date: **Cabinet, 16 June 2015**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Stakeholders and Public
Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
Ref: 2015/006

NON-KEY DECISIONS

Proposed Zebra Crossing - A415 Kingston Bagpuize

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 26/02/2015. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents
Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
Ref: 2014/066

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 26/02/2015. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents.
Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
Ref: 2013/017

Proposed Changes to Parking - Burford

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 26/02/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Environment & Economy

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/166

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents.

Report By: Director for Environment & Economy

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/169

Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

Request for Exemption from Tendering Regarding Potential Reallocation of Local Sustainable Transport Funds (LSTF) for OXONBIKE

To seek approval of the exemption from tendering.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Localities, Policy & Programme Service Manager Tel: (01865) 815691 Ref: 2014/195

Proposed 50mph Speed Limit - A417 Wantage to West Hendred

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/196

Proposed Right Turn Bans - New Access B4493 Didcot Road, Harwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/198

Proposed Parking Restrictions - Sandhills Area, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/199

Proposed Derestriction - A423 Oxford Bypass, Kennington

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/197

Proposed Parking Restrictions - Various Laybys on A40/A418

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/086

Proposed Amendments to Parking Restrictions - Marston Road, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/088

Proposed Amendments to Parking Restrictions - Park Road, Faringdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/087

Proposed Puffin Crossing - Cumnor Hill

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/115

Cotteslowe & Wolvercote Junction Improvements

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073 Ref: 2014/160

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 19/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/033

Witney Road, Eynsham - Proposed Zebra Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073 Ref: 2014/194

Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/200

Proposed One-Way Street - Nelson Street, Thame

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/007

Proposed 20mph Speed Limit - High Street, Shrivenham

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/008

Proposed Parking Restrictions in Vicinity of Bicester Town Station

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/201

Proposed Disabled Parking Places - Various Locations Throughout the County

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/009

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2014/15 Financial Monitoring & Business Strategy Delivery Report - December 2014

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 24 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Ref: 2014/150

2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Ref: 2014/176

Provisional 2014/15 Revenue and Capital Outturn

To consider the 2014/15 outturn report and agree the treatment of any budget under or overspends.

Decision Maker and Target Date: **Cabinet, 16 June 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/001

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2014/15 - February 2015

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 11 February 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Youth, Engagement & Opportunities - Service Manager
Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2014/152

Chill Out Fund 2015/16 - April 2015

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 29 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2014/179

Chill Out Fund 2015/16 - May 2015

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 13 May 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2014/193

Chill Out Fund 2014/15 - June 2015

To consider applications (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 17 June 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2015/002

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. February 2015 items included for ease of reference.

Cabinet - 24 February 2015

- **Staffing Report - Quarter 3 - 2014** 2014/151
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Community Risk Management 2015-16 Action Plan** 2014/165
Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206
- **Adult Social Care Policy Framework** 2014/157
Ben Threadgold, Service Manager - Policy & Performance Tel: (01865) 328219
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - December 2014** 2014/150
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 17 March 2015

- **The Big Plan - Learning Disability Strategy - 2015-2018** 2014/156
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **Care Home Fees 2015** 2014/202
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
- **Section 75 Agreement** 2015/004
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **North West Bicester Exemplar Primary School** 2015/011
Adrian Rowlands, Service Manager - Property & Procurement Tel: (01865) 323678

Cabinet - 21 April 2015

- **Delegated Powers of the Chief Executive - April 2015** 2014/178
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

The Forward Plan

- **Cabinet Business Monitoring Report for Quarter 3** 2014/177
Maggie Scott, Head of Policy Tel: (01865) 816081
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015** 2014/176
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 12 May 2015

- **Staffing Report - Quarter 4 - 2014** 2014/192
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Equalities - Annual Update** 2015/005
Alison Finimore, Senior Policy Officer Tel: (01865) 815214
- **Support for Children Looked After and Leaving Care into Employment, Education & Training** 2015/012
Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902

Cabinet - 16 June 2015

- **School Improvement Business Partnership** 2014/175
Sue Bainbridge, Schools & Learning Manager Tel: (01865) 328508
- **Connecting Oxfordshire: Local Transport Plan 2015-2031** 2015/006
John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
- **Provisional 2014/15 Revenue and Capital Outturn** 2015/001
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Deputy Leader - 23 March 2015

- **Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire** 2013/156
Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791

Cabinet Member for Children, Education & Families - 9 February 2015

- **Proposal to Expand Hook Norton CE Primary School** 2014/182
Diane Cameron, School Organisation Officer Tel: (01865) 816445

The Forward Plan

- **Closure of Communication & Interaction Resource Base at Caldecott Primary School** 2014/172
Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391
- **Closure of Communication & Interaction Resource Base at Queensway School, Banbury** 2014/173
Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391

Cabinet Member for Children, Education & Families - 9 March 2015

- **Recommended Sponsor for New Primary School in Banbury at Longford Park** 2014/109
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Proposal to Close West Kidlington Nursery School and Extend the Age Range of West Kidlington Primary School to Effect a "Merger"** 2014/183
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Home to School Transport for RAF Benson** 2015/010
Neil Darlington, Admissions & Transport Services Manager Tel: (01865) 815844

Cabinet Member for Children, Education & Families - 20 April 2015

- **Recommended Preferred Sponsor for the New Primary School at Barton, Oxford** 2014/184
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Cultural & Community Services - 11 May 2015

- **Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access** 2015/003
Mark Priddey, History Service Manager Tel: (01865) 398205

Cabinet Member for Environment - 26 February 2015

- **Proposed Zebra Crossing - A415 Kingston Bagpuize** 2014/066
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

The Forward Plan

- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Changes to Parking - Burford** 2014/166
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Residents Parking Scheme - Henley** 2014/169
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale** 2014/186
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Request for Exemption from Tendering Regarding Potential Reallocation of Local Sustainable Transport Funds (LSTF) for OXONBIKE** 2014/195
Tom Flanagan, Localities, Policy & Programme Service Manager Tel: (01865) 815691
- **Proposed 50mph Speed Limit - A417 Wantage to West Hendred** 2014/196
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Right Turn Bans - New Access B4493 Didcot Road, Harwell** 2015/198
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Environment - 19 March 2015

- **Bus Service Subsidies Review** 2014/164
Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867
- **Proposed Parking Restrictions - Sandhills Area, Oxford** 2014/199
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Derestriction - A423 Oxford Bypass, Kennington** 2014/197
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

The Forward Plan

- **Proposed Parking Restrictions - Various Laybys on A40/A418** 2014/086
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Parking Restrictions - Marston Road, Oxford** 2014/088
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** 2014/087
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing - Cumnor Hill** 2014/115
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Cotteslowe & Wolvercote Junction Improvements** 2014/160
Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073
- **Proposed Parking Restrictions - Radley** 2014/033
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Witney Road, Eynsham - Proposed Zebra Crossing** 2014/194
Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073
- **Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces** 2014/200
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed One-Way Street - Nelson Street, Thame** 2015/007
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed 20mph Speed Limit - High Street, Shrivenham** 2015/008
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Environment - 30 April 2015

- **Proposed Parking Restrictions in Vicinity of Bicester Town Station** 2014/201
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

- **Proposed Disabled Parking Places - Various Locations Throughout the County** 2015/009
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Public Health & the Voluntary Sector - 11 February 2015

- **Chill Out Fund 2014/15 - February 2015** 2014/152
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 29 April 2015

- **Chill Out Fund 2015/16 - April 2015** 2014/179
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 13 May 2015

- **Chill Out Fund 2015/16 - May 2015** 2014/193
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 17 June 2015

- **Chill Out Fund 2014/15 - June 2015** 2015/002
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649



Forward Plan March – June 2015

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by Deputy Leader on 23 March 2015 is not in the Forward Plan.

The decision on this matter needs to be taken by Deputy Leader on 23 March 2015 because The Integrated Business Centre partnership with Hampshire goes live on 1 July 2015. As part of the business readiness process it has been identified that the fleet and stores systems currently in use by Oxfordshire Fire & Rescue will no longer be supported.

Oxfordshire Fire & Rescue Service needs an alternative in place and sufficient time for this to be implemented before the 1 July, therefore a decision needs to be taken urgently.

Deputy Leader, 23 March 2015

Partnership with Hampshire Fire & Rescue for the Provision of Fleet and Stores Management Systems

To seek approval for a partnership with Hampshire Fire & Rescue for the provision of Fleet and Stores Management system following the implementation of the integrated business centre.

Decision maker and Target Date: ***Deputy Leader, 23 March 2015***

Key Decision: No

Exempt Information: None

Consultations: N/A

Report by: Chief Fire Officer

Contact: Steve Dutton - OFRS Business and Operational Support Manager

Tel: 07769 671431

Ref: 2015/024

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

12 March 2015